# **FINAL MASTER'S DEGREE PROJECT CONFIDENTIALITY AGREEMENT**

Mr/Ms ..............................................................................................................., holder of identity card number .................................... (hereafter the student); Dr .........Yolanda Cesteros Fernández, holder of identity card number ..............................., dean of the Faculty of Chemistry (hereafter the DEAN), based at Marcel·lí Domingo, 1, 43007, Tarragona (Spain), as delegated by the rector of the Universitat Rovira i Virgili, with tax number Q-9350003-A and based at Carrer de l'Escorxador, s/n, 43003 Tarragona, and Dr ...................................................................................., holder of identity card number ....................., supervisor of the Master's Thesis, and member of the entity ............................................................................... (hereafter the ENTITY), based at ................................................, agree to the following

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# **CLAUSES**

ONE: A collaboration exists between the STUDENT, the URV and the ENTITY. The purpose of this collaboration is to enable the student to complete their Master's Thesis (MT).

TWO: This collaboration is intended to lead to MT that student is required to submit in order to obtain their degree certificate.

THREE: The ENTITY states that the data used and the results obtained must be stored and handled confidentially.

FOUR: The Dean or Head of the faculty/school considers that the nature of the work means that it must be confidential.

FIVE: All signatories of the present agreement agree that the MT should be confidential.

SEVEN: In order to deposit an MT in the URV's Institutional Repository, it is necessary to follow the instructions in Annex 1.

......................................, ......... .............................. 20.....

The Dean or Director of the Faculty/School The tutor of the MT The student

 [signature and stamp] [signature] [signature]

**Annex 1**

**INSTRUCTIONS FOR CONFIDENTIAL BACHELOR'S AND MASTER'S THESES**

**Introduction**

Royal Decree 1393/2007, of 29 October, which establishes the regulation of official university courses, modified by Royal Decree 861/2010, of 2 July, states that the aims of official bachelor's courses are either to provide students with general training in one or various disciplines and to prepare them for professional activities.

The Regulations governing bachelor's theses at the URV, approved by the Governing Council on 25 February 2021 and modified by the Governing Council on 28 April 2021, establishes the general directives applicable to the regulations governing bachelor's theses (hereafter BTs) and master's theses (hereafter MTs) at faculties and schools of the Universitat Rovira i Virgili (hereafter URV).

Article 2, point 2.5 "Bachelor's Thesis and Master's Thesis" of these regulations specifically state that all course programmes must conclude with the production and defence of a BT or MT.

In accordance with the teaching regulations, each faculty/school must produce a guide that specifically regulates how the BT and MT subjects must develop.

In those exceptional circumstances established by the faculty/school, such as the participation of businesses, the existence of confidentiality agreements with companies or the generation of patents that are related to the content of the MT, the faculty/school must follow the necessary procedure to guarantee that these aspects are not made public.

If the faculty/school does not have specific regulations regarding the depositing of confidential BTs in the Institutional Repository of the URV, then the following recommendations need to be followed:

**Article 1. Intellectual property**

The intellectual or industrial property rights arising from the BT or the MT will be subject to the terms and conditions established by the current legislation. In all cases, the name of the author(s), the nature of the work and the affiliation with the URV must be cited whenever any use is made of the BT or MT.

**Article 2. BTs containing confidential information**

2.1. Students who write a BT or MT containing confidential information must inform the tutor.

2.2. To comply with the regulations, the student must present the confidentiality agreement duly stamped by the collaborating entity that is considered to be the owner of the confidential information and signed by a competent individual from that entity. If the owner is a physical person, this document must be signed by the owner or their legal representative, the dean or head of the faculty/school, the tutor and the student.

2.3. Confidential information is any information considered as such by a legally established entity prior to the execution of the BT or MT. Confidential information may refer to methods, procedures, models, techniques, circuits, programmes, and any other information that may be subject to legal protection.

2.4. For reasons of academic transparency, under no circumstances can a BT or MT be considered to be confidential in its totality.

2.5. There will be two versions of any BT or MT that contains confidential information: the full version and the abridged version (which is the public version that is deposited in the Institutional Repository of the URV). Both versions will contain a preamble stating that the presence of confidential information and providing the name and address of the entity or physical person that owns the confidential information.

2.6. The abridged version will include a simplified explanation of the missing material so that the project as a whole does not lose continuity. This version must have the explicit approval of the collaborating entity.

2.7. To guarantee the confidentiality of the BT/MT, the abridged version, a copy of the present document and any other documentation specified at the link https://urv.libguides.com/c.php?g=687772&p=4956747 must be deposited in the Institutional Repository of the URV.

2.8. The URV accepts no responsibility for the misuse of this confidential information, apart from the individual responsibility that it may give rise to.

2.9. Any person or entity who is interested in the confidential information in a BT or MT should contact the entity or physical person to whom the information belongs and whose name is stated in the preamble referred to in section 2.5.

**Article 3. Deposit of project of the URV**

3.1. The BT/MT will be deposited at the URV's institutional repository. Those that are awarded a grade equal to or above 8 must be visible and free to consult.